

# FRIENDS OF SHARMANKA

Sharmanka Kinetic Theatre | Trongate 103 | Glasgow | G1 5HD

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## ENVIRONMENTAL POLICY

Friends Of Sharmanka recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and strive to continually improve our performance as an integral part of our business strategy and operating methods.

It is our priority to ensure our environmental policy is implemented, and we actively encourage all staff, colleagues, visitors and audience to strive to adopt a responsible approach toward the impact of their actions on the environment.

### **The aims of our policy are to:**

- Increase our energy efficiency
- Reduce, reuse and recycle the waste produced by our operations
- Encourage the use of low environmental impact methods of transport
- Purchase products and services which do the least damage to the environment, where possible, and encourage others to do the same.

### **The following policies apply, to minimise our environmental impact:**

#### **Artwork Creation**

Sharmanka's creative ethos revolves around the use of recycled materials, utilising disused and found objects in the creation of Kinetic Artworks when possible. The re-use of materials in the construction of the work ensures the delivery of environmental principles of re-use, recycle and repair.

#### **FOH Operation**

We aim to reduce environmental impact when working with our audience when possible. In 2021 we have significantly improved our audience interaction tools such as ticketing, gift shop and newsletter & seasonal offers programme by launching a digital box office on the TicketSource platform, Zettle card payment service in our venue and MailChimp emailing service for news & offers.

#### **Travel**

1. For journeys within Glasgow, use bicycle, walking or public transport whenever time allows rather than a car or taxis. Pre-planning should allow use of taxis to be minimised.

2. For journeys within the UK, train should always be chosen over air travel.
3. For international flights, non-stop flights are preferred to multiple short-haul stops.
4. Use of cars is discouraged when possible.

### **Printing**

1. Printing should be kept to a minimum. Internal minutes and documents should be circulated electronically and printed only when necessary. Contracts, invoices and other correspondence should be sent electronically where possible.
2. Double-sided printing and multiple page printing should be used as much as possible to minimise paper usage.
3. Recycled paper should be used when possible.

### **Recycling**

Paper, cardboard, glass, aluminium cans, food and batteries should be recycled using the recycling points provided in the venue.

### **Purchasing**

1. Waste will be minimised by only ordering what we need.
2. Environmental impact will be considered when choosing products and services.
3. Investment in a more reliable, longer lasting equipment will be made when possible, to reduce the frequency or requirement for replacement.
4. Failed light bulbs will be replaced with the highest efficiency equivalent.

### **Energy Usage**

1. Ongoing steps will taken to continually review and reduce energy consumption when possible..
2. All lights, monitors and other electric equipment should be switched off when not in use.
3. Everyone should be continually mindful of energy usage and identify methods of reducing energy usage within the scope of their role.

### **Green Team**

1. The current green champion for the company is Sergey Jakovsky.
2. We will identify and maintain a group of committed staff members to operate as the company's green team. The green team will meet at least biannually to review the implementation of this policy and our progress against our targeted improvements.

### **Policy Review**

This policy will be reviewed annually.